



REGISTRATION FORM

(please fill out COMPLETELY)
7341 Chapman Highway, Knoxville, TN 37920
865-577-9212 phone --- 865-577-9282 fax

Former Provider: _____ Phone# _____

Name _____ Date _____

(First, Middle and Last)

Parent/Guardian Name(s) _____

Is patient in the custody of someone other than biological parent? Yes _____ No _____

Address _____ City, State, Zip _____

Home Phone _____ Mobile Phone _____

Date of Birth _____ Social Security Number _____

(Circle one) ~ ~ Gender: MALE FEMALE ~

If there are non-custodial parents who may or may not have access to the patient's PHI (Protected Health Information) – please list their names and circle which applies to the person listed. (Legal documents may be needed to corroborate this information.)

_____ may / may not have the patient's PHI
_____ may / may not have the patient's PHI

Preferred Pharmacy _____ Location _____

Emergency Contact _____ Relationship _____ Home Phone# _____
(not living at the same address)

Primary Insurance Company _____

Secondary Insurance Company _____

Please provide the front desk staff member with your insurance card to scan into your chart. If you do not have a copy, please contact your insurance company and request a copy. Please bring it with you to your next visit.

The above information is true to the best of my knowledge. I authorize my insurance benefits be paid directly to the physician. ***I understand that as the child's parent/guardian, I am financially responsible for any balance.*** I also authorize Dayspring Family Care, PLLC or insurance company to release any information required to process my claims.

Parent/Guardian Signature _____ Date _____



INFORMATION REGARDING ADVANCE DIRECTIVES

Federal law requires that we give you information about your right to make advance health care decisions. Right now, you may be able to make your own health care decisions. You may not always be able to make such decisions, however. By giving advance directions, you can tell your health care provider and family about the medical care you would like to receive and whether you want another person to be able to accept or refuse treatment for you.

You can name a person to make medical treatment decisions for you by appointing someone to have a “Durable Power of Attorney for Health Care” for you. This person is allowed to make health care decisions for you, including life support decisions, but only after your health care provider certifies that you are no longer able to make your own health care decisions.

You can also leave advance direction about life support by executing a “Living Will”. A Living Will tells your health care provider and family about the types of life support that you want to be provided or withheld in case you are ever kept alive by artificial means and are no longer able to make decisions for yourself.

If you already have a Living Will or Durable Power of Attorney for Health Care, please tell your health care provider. We need to put a copy of the document in your medical chart in order to be sure that your wishes are honored. If you want more information on how to name a Durable Power of Attorney for Health Care or how to make a Living Will, please feel free to ask your health provider, hospital, social worker or attorney.

It is our policy to honor our patient’s health care decisions to the full extent required or allowed by law. You are NOT required to give advance health care decisions in order to receive care at this facility.

DO YOU HAVE A LIVING WILL?	YES___NO___
IF “YES”, WILL YOU PROVIDE US WITH A COPY?	YES___NO___
DO YOU HAVE A DURABLE POWER OF ATTORNEY?	YES___NO___
IF “YES”, WILL YOU PROVIDE US WITH A COPY?	YES___NO___

_____	_____
Patient Signature	Date

=====

Consent to Treat Patient

I, _____ am presenting this patient for diagnosis and treatment at Dayspring Family Care, PLLC. I voluntarily consent to the rendering of such care including diagnostic procedures and medical treatment by authorized agents and employees of the facilities, their medical staff or designees as may in their professional judgment be deemed necessary or beneficial. I acknowledge that no guarantees have been made to me as to the effect of any such examinations or treatment, and I understand any special procedure or treatment involving appreciable risk will be explained to me by a provider and that I may at any time refuse such treatment.

My signature below constitutes:

1. My acknowledgement, that I have **read, understand and agree** to the foregoing.
2. That I hereby give authorization and consent.

_____	_____
Signature of Parent/Guardian	Witness to Signature



Privacy Policy (rev.8/27/2013)

While the law requires us to give you this disclosure, please understand that we have, and always will, respect the privacy of your health information. There are several circumstances in which we may have to use or disclose your health care information.

- We may have to disclose your health information to another health care provider or hospital if it is necessary to refer you to them for the diagnosis, assessment, or treatment of your health condition.
- We may have to disclose your health information and billing records to another party if they are potentially responsible for the payment of your services.
- We may need to use your name, address, telephone number, and your clinical records to contact you with appointment reminders, information about treatment alternatives, or other health related information that may be of interest to you. If this contact is made by phone and you are not at home or at work, a message will be left on your voicemail or answering machine only if you authorize it to be.

As a part of our standard procedures, your prescription medication history (those medications purchased through your insurance company) will be downloaded into your chart. This will help us to avoid any problems with contraindications when prescribing medications and this information is an important part of your overall healthcare. This information will be kept in the strictest of confidence along with all of the rest of your Protected Health Information (PHI).

You may restrict the individuals or organizations to which your health care information is released or revoke your authorization to us at any time; however, your revocation must be in writing and mailed to us at our office address. We will not be able to honor your revocation request if we have already released your health information before we receive your request to revoke your authorization. If you were required to give your authorization as a condition of obtaining insurance, the insurance company may have a right to your health information if they decide to contest any of your claims.

We have a more complete notice that provides a detailed description of how your health information may be used or disclosed. You have the right to review that notice before you sign this consent form. We reserve the right to change our privacy practices as described in that notice. If we make a change to our privacy practices, we will notify you in writing when you come in for treatment

***Please note that patients may receive telephone calls regarding confidential healthcare information such as lab test results and upcoming appointments. Please indicate who may receive such information on your behalf and how you would like to receive that information. If you would like to receive lab results or reminders for upcoming appointments via e-mail, please provide us with your current e-mail address.**

√ Check all boxes that apply.

_____ may receive information regarding my personal healthcare.
(Name) relationship (Telephone #)

_____ may receive information regarding my personal healthcare.
(Name) relationship (Telephone #)

_____ may receive information regarding my personal healthcare.
(Name) relationship (Telephone #)

Leave information on parent's home answering machine E-mail address: _____

Leave information on parent's cell phone voicemail.

I choose not to have immunizations that I receive at Dayspring Family Care to be uploaded to the Tennessee statewide database.

I authorize you to use or disclose my health information in the manner described above.

Patient Name (printed)

Date

Parent/Guardian Signature

This authorization will expire seven years after the date on which you last received services from us.



Release for Non-Parent or Guardian To Bring Minor Child to Appointment

Please print all names for clarity. Thank you.

I, _____, authorize the following
Parent or guardian name
Individual(s) to bring my child/ward _____,
Child's name
_____, to his/her appointment at Dayspring Family Care
Date of Birth
and to make decisions regarding treatment.

Name	Phone #
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Signature Date

This list of names can be updated or amended at any time. Please ask the receptionist to assist you in making changes.

Request for Medical Records Authorization



7341 Chapman Highway, Knoxville, TN 73920
Phone: 865-577-9212 Fax: 865-577-9282

I authorize the use / disclosure of health information as described below.

Patient Name: _____

Patient's Date of Birth _____ Patient's SSN _____

A. Person(s) or Organization(s) authorized to provide the information:

B. Person(s) or Organization(s) authorized to receive the information:

Dayspring Family Care, PLLC – 7341 Chapman Highway, Knoxville, TN 37920

C. Specific description of the information that may be used or disclosed (including date(s))

D. Specific description of how the information will be used.

1. I understand that this authorization will expire one year from the date of signature.
2. I understand that this authorization may be revoked (except to the extent that action was already taken in reliance on this signed authorization) at any time by notifying Dayspring Family Care in writing.
3. I understand that I can **refuse to sign** this authorization and that my refusal will not affect my ability to obtain treatment, payment or my eligibility for benefits (if applicable).
4. I may **inspect or copy** any information used or disclosed under this agreement.
5. I understand that if the person or organization that receives the information is not a health care provider or plan covered by Federal privacy regulations, the information described above may be re-disclosed and would no longer be protected by these regulations.

Parent/Guardian Signature

Date

Note: You have the right to know specifically what information you are authorizing for release (i.e., "results of a lab test performed on 1/4/03" or, if your entire medical record is included, "all health information"). You have the right to know the name(s) or other identification of the person(s) or organization(s) authorized to release the information (i.e., the names of your health care provider(s)). You have the right to know who is going to use it and what it is going to be used for. (e.g., John Smith, PhD / Research).

YOU HAVE THE RIGHT TO RECEIVE A COPY OF THIS FORM HIPAA Authorization for Release of Information- This form does not constitute legal advice and covers only Federal, not State, laws.

Health History Questionnaire

Surgical History		
Surgery	Date	Place
Past Medical History <i>(check those that apply)</i>		
___ Diabetes Type 2	___ IV Drug Use	___ Diabetes Type 1
___ Hypertension	___ Prescription Med Abuse	___ Glaucoma
___ Hyperlipidemia	___ Coronary Artery Disease	___ Heart Attack
___ Hypothyroidism	___ Seizures	___ Hepatitis B
___ Cancer (specify \rightarrow)		___ Hepatitis C
___ Bipolar Disorder	___ Stroke	___ PVD
___ Depression	___ Allergic Rhinitis	___ Suicide Attempt
___ Anxiety	___ Anemia	___ Sexually Transmitted Disease
___ Alcohol Abuse	___ Asthma	___ Other (specify)
Medication Allergies <i>(please list medication and reaction)</i>		
Social History <i>(please circle or write your answers)</i>		
Diet	Regular	Vegetarian Vegan Other (specify)
General stress level	Low	Medium high
Exercise Level	None	Occasional Moderate Heavy
Seat belts used routinely	Yes	No
Sunscreen used routinely	Yes	No
Caffeine Intake	None	Occasional Moderate Heavy
Smoke alarm in home	Yes	No
Is patient in daycare?	Yes	No
Guns present in the home	Yes	No
2 nd hand Smoke exposure	Yes	No
Grade in school	K 1 2 3 4 5 6	

Family History		
Family Member Parent, grandparents, etc....	Illness	Age at death (if deceased)
Specialty Physician(s) that you currently see for medical care		
Name	Specialty	Phone #
MEDICATIONS <i>(new patients only)</i>		
Durable Medical Equipment please list all you currently use – i.e., wheelchair, walker, oxygen, Cpap, etc....)		Where do you get your DME from?
Do you have any other health-related issues that your Primary Care Provider should know about? (If so, please list)		



Review of Systems

Date: _____ Name _____

In the last **six months** have you had a problem with:

Skin

your skin? Y / N

Endocrine

excessive fatigue? Y / N

night sweats? Y / N

excessive thirst? Y / N

GI

frequent heartburn? Y / N

frequent indigestion? Y / N

abdominal pain? Y / N

abdominal cramps? Y / N

constipation? Y / N

bloody bowel movements? Y / N

black/tarry bowel movements? Y / N

nausea or vomiting? Y / N

eating? Y / N

swallowing? Y / N

Cardio

dizziness? Y / N

lightheadedness? Y / N

a thumping heart? Y / N

a racing heart? Y / N

chest pains? Y / N

tightness across the chest? Y / N

unusual bruising Y / N

Pulmonology

shortness of breath? Y / N

coughing? Y / N

ENT

seeing? Y / N

hearing? Y / N

smelling? Y / N

lumps in neck? Y / N

Musculoskeletal

arthritis? Y / N

back pain? Y / N

Swollen feet or ankles? Y / N

Fluid retention in legs? Y / N

Urinary

frequent or painful urination? Y / N

uncontrolled leaking of urine? Y / N

Constitutional

sleeping? Y / N

Fever? Y / N

Chills? Y / N

Weight loss or gain? Y / N

Neurological

frequent headaches? Y / N

Numbness or tingling? Y / N

How many times have you fallen? _____

Gynecological (if applicable)

Lumps in breasts Y / N

Difficulties during sexual intercourse? Y / N

Worries about a sexually transmitted disease Y / N

Vaginal discharge? Y / N

Vaginal sores? Y / N

Vaginal itching? Y / N

Abnormal vaginal bleeding? Y / N

Do you have any other concerns or questions for the provider today?
